



**SOUTH DAKOTA 9-1-1 COORDINATION BOARD**  
**MEETING MINUTES FOR NOVEMBER 27, 2012**  
**VIA TELECONFERENCE**

**Board members present:** Barthel, Carmon, Falken, Haines, Harding, Jaeger, Price, Rufledt, Sawvell, Turbak,

**Board members absent:** Serr

**Staff Present:** Shawnie Rechtenbaugh (State 9-1-1 Coordinator)

**Others present:** Cindy Jungman (DPS)

**I. Call to Order and Roll Call**

Meeting called to order at 9:00 AM CST by Rufledt. Roll call was taken and a quorum was present.

**II. Approval of Agenda**

Motion to approve agenda with item VI removed.

Moved by: Carmon                      Seconded by: Falken

Discussion: Strike the Executive Session as it is not needed.

Motion carried unanimously.

**III. Review BIDS for Annual Financial Report Project**

Rechtenbaugh provided a brief summary of 4 submitted bids. After reviewing the information gathered from each of the vendors, her recommendation to the board was for bid #3.

The Department of Public Safety has previous experience with vendor #3 and has found them to be easy to work with, true to their bid and detailed with their tracking and billing of hours.

The discussion continued with the primary focus on bids 2 and 3. Concern was expressed that bid 2 was less detailed and specific and provided a range for the prices. The board wondered if since they provided a range for their bid should be assume the project is going to come in at the top of that range if not over with the incremental increase that was mentioned.

There was discussion about Rechtenbaugh contacting both bidder #2 and 3 to obtain some additional information and clarification on their bids.

Motion to accept #3 bid, but have Rechtenbaugh go to the vendor and ask them if they can drop their bid by 10%. If they cannot drop the bid by 10%, Rechtenbaugh should proceed with a contract anyway.

Moved by: Barthel                      Seconded by: Haines

Discussion: Price has worked with vender #2 before and he found they did experience unknown costs and creep causing them to exceed their bid. Based on his experience he would support the selection of bid #3.

Roll call vote conducted. Motion passed 9-1.

Yeas: Barthel, Carmon, Falken, Haines, Harding, Jaeger, Price, Rufledt, Sawvell

Nays: Turbak

**IV. Other Business**

- A. Next board meeting is December 13, 2012 at Cedar Shore Resort in Oacoma. 10:00am CDT start.

**V. Public Comment**

There was no public comment.

**VI. Adjourn**

Motion to adjourn.

Moved by: Falken                      Seconded by: Jaeger

Discussion: None

Motion carried unanimously.

Meeting adjourned at 9:45am central time.